

**Honesdale Borough Chapter 179 -Streets and Sidewalks  
Application for Permit**

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**Permit # \_\_\_\_\_**

**To Be Completed By Applicant**

**Applicant:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

1. **Date work is scheduled to begin:** \_\_\_\_\_
2. **Approximate date when work will be completed:** \_\_\_\_\_
3. **Is this a request for a driveway?** Yes \_\_\_\_ No \_\_\_\_
4. **If utility:**  Emergency Repair  Removal  Repair  Replace  Service Connection or Disconnection
5. **Please enter the Penna. One Call Serial No.** \_\_\_\_\_
6. **Location of Street Opening** \_\_\_\_\_

**Check Each Applicable Category:**

- Application Fee** ..... \$100.00
- Supplement Fee (each 6-month time extension)**  
(each submitted change)..... \$20.00

**Inspection Fees**

- 1) **Surface Openings** -This fee is calculated on the total linear feet of the opening being permitted with different areas of the right-of-way.  
Total linear feet of opening (each 100 feet increment or fraction thereof):  
Opening in pavement..... \$ 80.00    Opening in shoulder ..... \$ 40.00  
Opening outside pavement and shoulder..... \$ 20.00  
If a longitudinal opening simultaneously occupies two or more highway areas identified above, only the higher fee will be charged. Linear distances shall be measured to the ..... nearest foot.
- 2) **Surface opening of less than 36 square feet** - for example, service connections performed independently of underground facility installation, pipe line repairs -- (each opening):  
Opening in pavement..... \$ 60.00    Opening in shoulder ..... \$ 30.00  
Opening outside pavement and shoulder ..... \$ 20.00  
If an opening simultaneously occupies two or more highway areas identified above, only the higher fee will be charged.
- 3) **Aboveground facilities** -for example, poles, or guys or anchors if installed independently of poles  
Up to 10 physically connected aboveground facilities (each continuous group) ..... \$ 40.00  
Additional aboveground physically connected facilities (each pole with appurtenances)..... \$ 4.00
- 4) **Crossings** (for example, overhead tipples, conveyors or pedestrian walkways and undergrade subways or mines)..... \$ 160.00
- 5) **Non-emergency test holes** in pavement or shoulder (each hole) . \$ 10.00

**Utility Sketch:**

All work will be completed as described and shown on the **attached utility sketch**.

**Payment** The total permit fee will be calculated and all payments will be made by check made payable to:  
**Borough of Honesdale, 958 Main Street, Honesdale, PA 18431**

**Total Amount Remitted:** \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature of Applicant or Representative**

\_\_\_\_\_  
**Date**

**Honesdale Borough Chapter 179 -Streets and Sidewalks  
Application for Permit**

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**Permit #** \_\_\_\_\_

Applicant: \_\_\_\_\_

Project Location: \_\_\_\_\_

**To Be Completed By Honesdale Borough Official:**

**Additional Fees**

If the Borough anticipates that the cost of viewing the required application information or inspecting the permitted work will exceed the application or inspection fees listed by a significant amount, the following additional fees will be assessed:

- 1) **Additional Application Fee** The Borough will estimate the additional amount of salary, overhead and expenses and prepare a reimbursement agreement for execution by the applicant. Borough review of the permit application will commence on the effective date of the agreement.
  
- 2) **Additional Inspection Fees** If the Borough determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by the Borough for inspection.
  
- 3) **Charge Calculation** The charges will be calculated either on an actual cost basis or a standard unit cost basis.
  
- 4) **Invoices** The Borough will provide an itemized invoice for additional fees owed to the Borough.

**Restoration:**

- Restoration to be completed within **90 days of commencement of work** subject to inspection by Director of Public Works.

**Utility Sketch**

- Utility Sketch Approved as Submitted.

<b>PERMIT APPROVED</b>	<b>PERMIT DENIED</b>
<b>Borough Official Signature - Date</b>  _____	<b>Borough Official Signature - Date</b> Reason for Denial: _____ _____ _____

# Honesdale Borough / Utility Sketch - Surface Opening

Applicant: \_\_\_\_\_ Permit Number: \_\_\_\_\_

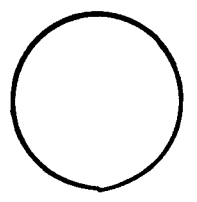
Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Name: \_\_\_\_\_ Distance (feet) to Nearest Intersection: \_\_\_\_\_

Number of Openings: \_\_\_\_\_ Size of Openings: \_\_\_\_\_ (Neatly Sketch Below)

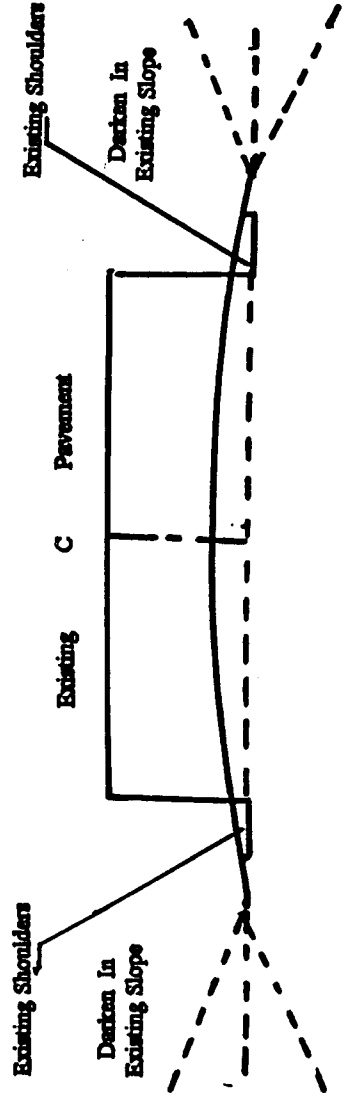
Nearest Intersection: \_\_\_\_\_ Bridge \_\_\_\_\_ ( Ft. North, South, East, West )

Type of Pavement: \_\_\_\_\_ Type of Shoulder: \_\_\_\_\_  
 Bituminous \_\_\_\_\_ Paved \_\_\_\_\_  
 Concrete \_\_\_\_\_ Stabilized \_\_\_\_\_  
 Stabilized \_\_\_\_\_ Other \_\_\_\_\_  
 Concrete w/ Bituminous Surface \_\_\_\_\_



## Directions

1. Show location and dimensions of surface openings (sketched proportionally).
2. Show related highway features (poles, inlets, guiderail, pipes, manholes, mains, laterals, bore pits, etc.)
3. Show intersection when applicable.
4. Submit at least three sets of plans as detailed in Chapter 179 of the Code of the Borough of Honesdale.
5. Submit a detailed Traffic Control Plan.
6. All Openings must be saw-cut and work done in accordance to Chapter 179 of the Code of the Borough of Honesdale.
7. All backfill material must be in compliance with Chapter 179 of the Code of the Borough of Honesdale.
8. The permittee shall notify the Borough at least one business day in advance of the backfilling of and excavation permitted.
9. Restoration must be done in accordance with Chapter 179 of the Code of the Borough of Honesdale.



**Note:** -- Except for permits issued for emergency repairs, no permits will be issued between November 1 of a given calendar year and April 1 of the subsequent calendar year.

Typical Section  
 Show Location and Size of Line and Depth of Facility

# UTILITY SKETCH

## SURFACE OPENING

APPLICANT \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ TELEPHONE NO. ( ) \_\_\_\_\_

Street Name \_\_\_\_\_

NUMBER OF OPENINGS \_\_\_\_\_ SIZE OF OPENING(S) \_\_\_\_\_ (NEATLY SKETCH BELOW)

INDICATE DISTANCE AND DIRECTION TO NEAREST (INTERSECTION) \_\_\_\_\_ (NORTH, SOUTH, EAST, WEST)

TYPE OF PAVEMENT:

BITUMINOUS \_\_\_\_\_

STABILIZED \_\_\_\_\_

CONCRETE \_\_\_\_\_

CONCRETE W/  
BITUMINOUS SURFACE \_\_\_\_\_

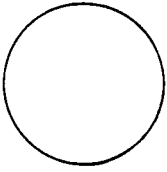
TYPE OF SHOULDER:

PAVED \_\_\_\_\_

STABILIZED \_\_\_\_\_

OTHER \_\_\_\_\_

SHOW  
NORTH



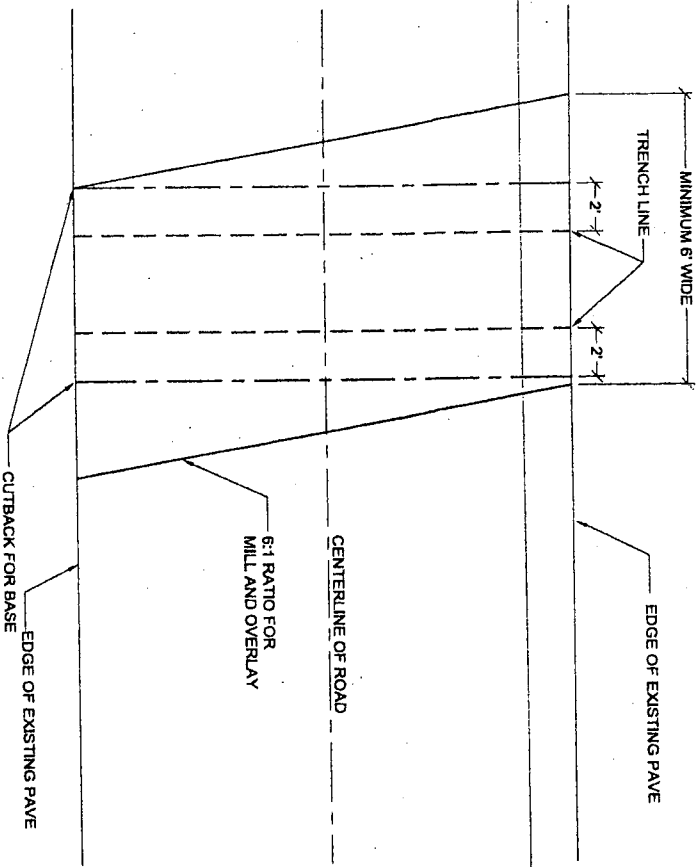
EDGE OF SHOULDER (CURB) \_\_\_\_\_

EDGE OF PAVEMENT \_\_\_\_\_

Center of Road \_\_\_\_\_

EDGE OF PAVEMENT \_\_\_\_\_

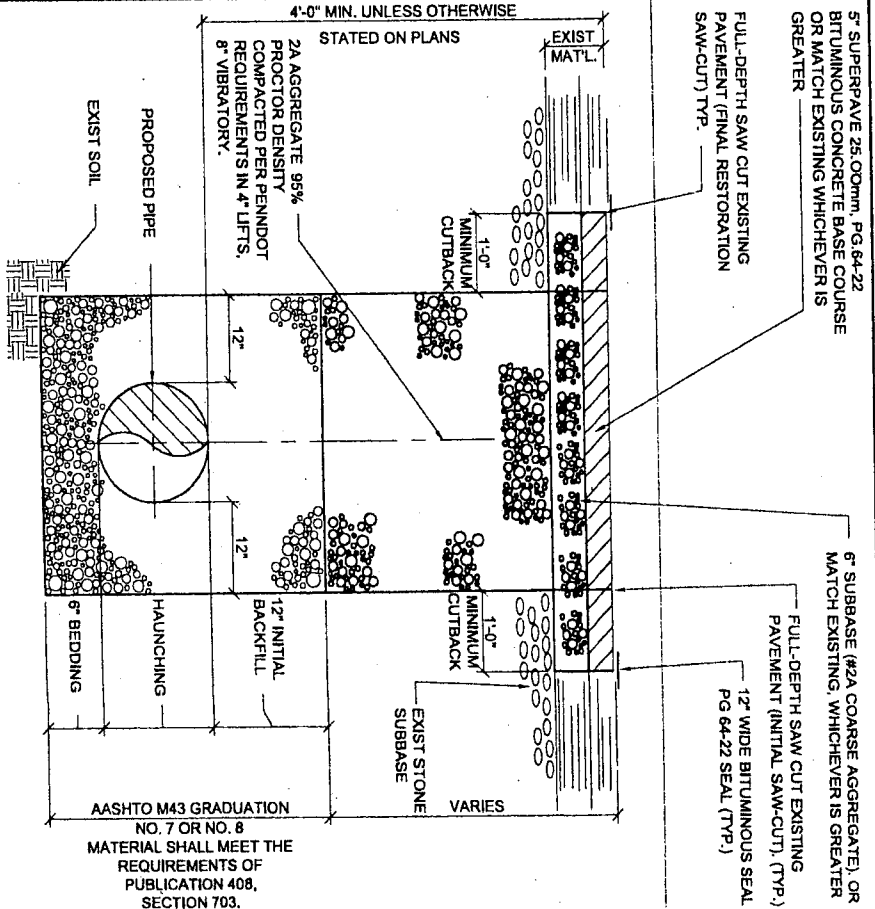
EDGE OF SHOULDER (CURB) \_\_\_\_\_



- NOTES:
1. REFER TO DRAWING "FINAL MILL & OVERLAY TRENCH RESTORATION DETAIL" FOR REPAIR PROFILE
  2. USE IF MORE THAN 20% OF ASPHALT SURFACED STREET IS DISTURBED

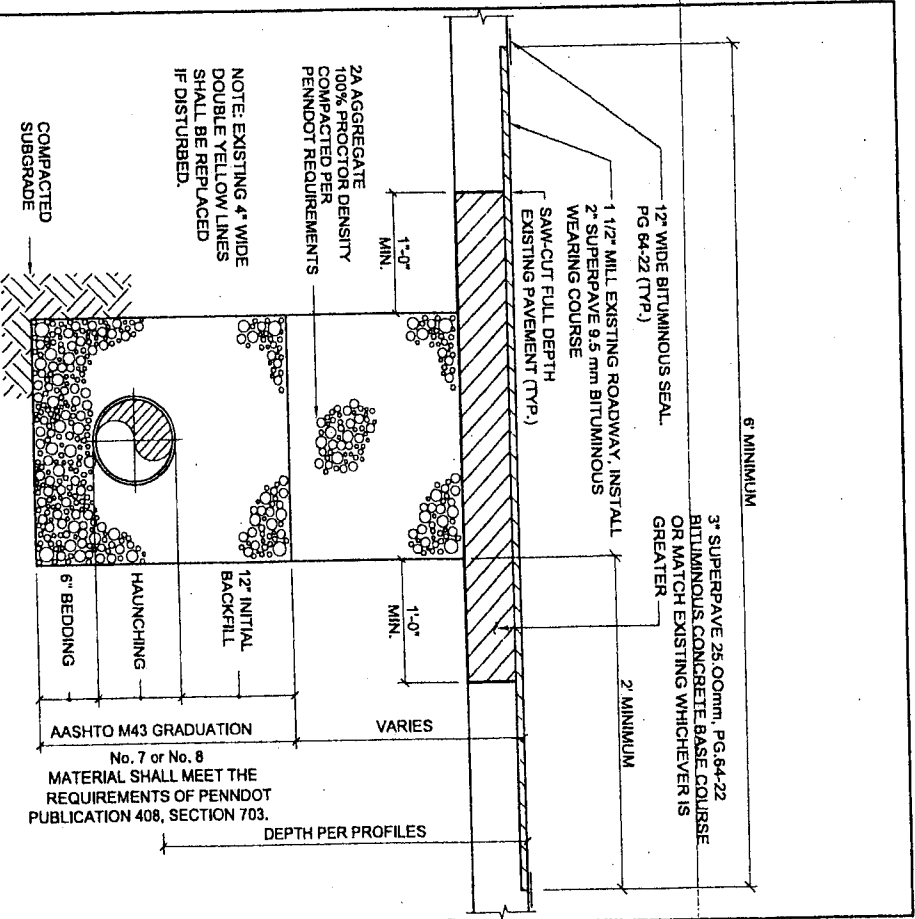
**FINAL MILL & OVERLAY PLAN**

	Eastern Engineering Inc. 4 S. Fourth Street Reading, PA 19603 PH: 610.373.6667 FX: 610.373.7537 WWW.EASTENGIN.COM	Pottsville, PA PO BOX 524,565 Mountain Top, PA PH: 570.868.0275	PROJECT NO. 4165.01
	PREPARED BY BMW	CHECKED BY NAME	APPROVED BY JS
<b>BOUROUGH OF HONESDALE</b> STREET OPENING PERMIT		DRAWING NO. <b>SK-001</b>	SCALE NONE



**BACKFILL & TEMPORARY SURFACE RESTORATION DETAIL**

	Eastern Engineering Inc. 4 S. Fourth Street Reading, PA 19603 PH: 610.373.6667 FX: 610.373.7537 WWW.EASTENGIN.COM	Pottsville, PA PO BOX 524,565 Mountain Top, PA PH: 570.868.0275	PROJECT NO. 4165.01
	PREPARED BY BMW	CHECKED BY NAME	APPROVED BY JS
<b>BOUROUGH OF HONESDALE</b> STREET OPENING PERMIT		DRAWING NO. <b>SK-002</b>	SCALE NONE



**ROADWAY FINAL MILL AND OVERLAY  
TRENCH RESTORATION DETAIL**

SCALE: NONE

	<b>Eminent Engineering Inc.</b> 4 S. Fourth Street Reading, PA 19603 PC: 610.373.6687 MC: 610.373.7587 www.eminenteng.com		Pottsville, PA 610.373.6685 610.373.7587	
	PREPARED BY BMW	CHECKED BY NAME	APPROVED BY JS	PROJECT NO. 4185.01
<b>BOUROUGH OF HONESDALE STREET OPENING PERMIT</b>				DRAWING NO. <b>SK-003</b>