

# Honesdale Borough Council

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**Meeting: October 8, 2018**

**Time: 6 PM**

**Meeting Location: 958 Main Street, Honesdale** *(second floor, handicap accessible)*

## **AGENDA**

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### **Call meeting to order.**

1. Pledge of Allegiance

### **Action on minutes of previous meeting(s)**

### **Treasurer's Report**

### **Citizen input, by sign in**

### **Requests**

1. Boy Scouts of America – request for Explorer Post creation.
2. St. John the Evangelist – request for use of Central Park, October 13, 2018, from noon to 2 PM in Central Park, Honesdale.
3. Wayne Library Authority, regarding crosswalk at Main Street and 14<sup>th</sup> Street, Honesdale.
4. Honesdale Borough Planning Commission – request CDBG funding for consultants
5. Greater Honesdale Partnership, parade request, Nov 23, 2018 with rain date of Nov. 24, 2018

### **Reports of officials and committees**

#### **Solicitor**

#### **Mayor's Report**

1. Monthly report

#### **Fire Chief's Report**

1. Monthly report

#### **Police Chief's Report**

1. Monthly report

#### **Safety Committee Report**

1. Discussion / Creation of Explorer Post
2. Civil Service Commission
3. Budgeting for Full Time Officers

#### **Zoning Committee Report**

1. Building & Zoning Department Monthly Reports (Borough and NEIC)
2. Zoning, Code Enforcement and Quality of Life Officers
3. Hiring Consultant to update zoning ordinance, etc.
4. Change in Zoning Hours
5. CWRA request consideration
6. Appeal / Lamar Advertising

#### **Finance Committee Report**

1. Paying Pension Obligations 2018
2. Scheduling Council Committee meetings for planning the 2019 Budget

3. Loan pay offs
4. Liquid Fuels CD discussion
5. 13<sup>th</sup> Street Property, bid opening

### **Buildings Committee Report**

1. Insurance Claim /12<sup>th</sup> street garage roof repairs.

### **Parking Committee Report**

1. Parking and Meter Collection Report
2. Parking Fees Discussion

### **DPW Director's Report**

1. Monthly report

### **Streets Committee Report**

1. Anti-skid material bid opening

### **Grants Committee Report**

1. Submittal of LSA grant applications for Borough, Wayne Highlands School District and Wayne Memorial Hospital.

### **Stormwater Committee Report**

1. Blakes Creek – Phase II / Engineer Invoice
2. Tree Removal Project

### **Parks & Recreation Committee Report**

1. Pool Project

### **Insurance & Workplace Safety Committee Report**

1. Employee Handbook

### **Correspondence**

1. Wayne Conservation District re: Honesdale Borough Stormwater Improvements Terrace Street, plan was found adequate
2. Wayne Conservation District re: EKG Partnership, Administrative Completeness Review, items were found to be included.
3. UGI re: Cynthia Sprong, 385 Broad Street, no shutoff valve within 6 in
4. Wayne Conservation District, County Dirt Gravel and Low Volume Road Program grant application period.
5. Firemen's Relief Association reimbursement \$23,469.79
6. Auditor General, notice of 2018 Municipal Pension Payment Act 205 \$70,265.82
7. Wayne Memorial Hospital, request to reconsider signage for new hospital building
8. Daniel Austin, Johnson Lane request to pave Johnson Lane
9. Theresa Riley, Beechnut Rd, request to pave Beechnut Rd
10. PennDot notice of estimated allocation of Municipal Liquid Fuels and Turnback, \$142,033.59
11. Liquor Control Board, refund of Malt Beverage Licenses, Feb to July 31, 2018, \$2,200.00
12. Wayne County Public Library newsletter
13. Freedom From Religion Foundation, display of cross on government property

### **Unfinished Business**

1. Conflict of Snow and Ice Removal
2. Rules of Conduct – Correspondence

### **New Business**

1. Acceptance of Professional Services

### **Ordinances and Resolutions**

1. *Resolution –Quality of Life Officers*
2. *Resolution –Jewish High Holy Days parking*
3. *Resolution –Fee Schedule*

### **Review and authorization to pay bills**

1. Bill Payables Report – General Fund
2. Bill Payables Report –Liquid Fuels
3. Bills Payables Report – Police Pension Fund
4. Ratification of Payments /Resolution #2017-017

### **Adjournment**

### **Unfinished Business Not Ready for Action:**

1. Parks & Recreation Committee : Set borough property policy
2. Safety Committee: Regionalization of Police Department
3. Insurance Committee: Social Media Policy

### **Business Waiting Outside Action:**

1. Planning & Zoning: Zoning Ordinance Update /*Planning Commission*
2. Planning & Zoning: Sign Ordinance Update / *Planning Commission*
3. Safety Committee: Drug Task Force Ordinance Amendment Update /*Wayne Co D.A.*
4. Traffic Signal Maintenance Agreements / *CVS* .