

REQUEST TO HOLD A PARADE /ROAD CLOSURE

RULES AND REGULATIONS, Title 67—TRANSPORTATION, DEPARTMENT OF TRANSPORTATION [67 PA. CODE CHS. 201, 203, 204, 211, 212 AND 217] Official Traffic-Control Devices CHAPTER 212. OFFICIAL TRAFFIC-CONTROL DEVICES Subchapter H. SPECIAL EVENTS § 212.701. Processions, assemblages and special activities. (b)2(vii)(c) Use of local roadways. Requests to close a local roadway for a procession, assemblage or special activity must be made in writing to the local authorities at least 3 weeks before the anticipated road closure. If the procession, assemblage or special activity also requires the closure of State-designated highways, the request must be made in writing to the local authorities at least 2 months before the anticipated road closure.

Organization Making Request: _____
Contact Person: _____ Telephone: _____

Address: _____
Purpose for road closing _____
Date: _____ Rain Date: _____
Between the hours of _____ and _____

| S.R. or Borough Street Name | From To | To |
|-----------------------------|---------|----|
| | | |
| | | |
| | | |

Road will be fully closed? _____ Road will be partially closed? _____

Length of the road being closed _____ (blocks, feet, miles)

Traffic control will be provided by _____

Anticipated number and type of vehicles or pedestrians that will be in the event?

#Vehs. _____ Type _____ # of Peds _____

What is the estimated speed of travel of the procession or special activity? _____ mph

Have all traffic control devices, services and police escort services been contracted to provide rerouting of traffic along the alternate route if required? _____

Will the closure or partial closure adversely affect adjacent properties _____ YES _____ NO

Have similar closures been free of substantial problems or citizen complaints?

YES NO UNKNOWN

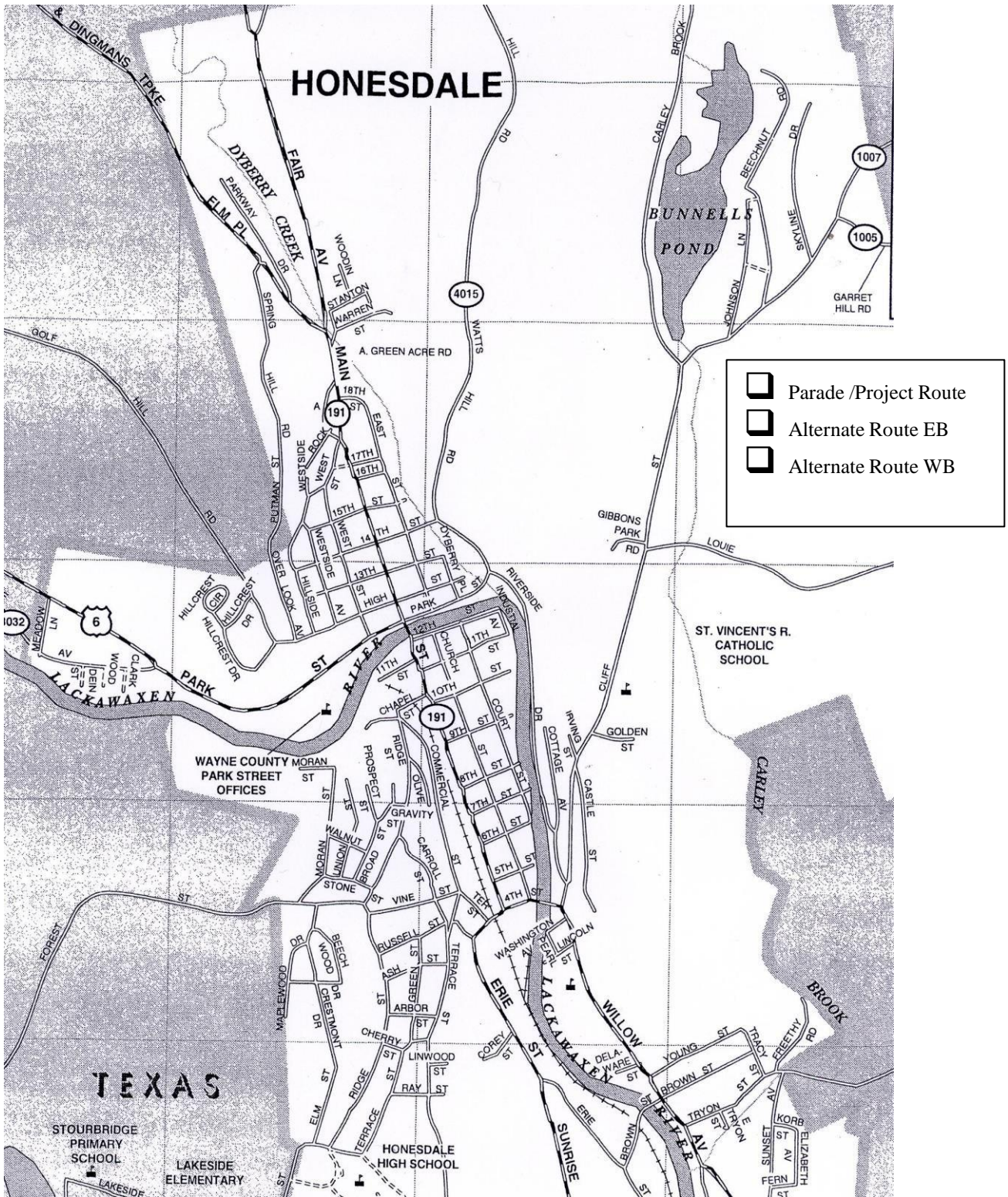
The applicant agrees to

1. be responsible for maintenance of any alternate routes
 2. Agree to fully indemnify and save harmless Honesdale Borough and all Borough employees and assume all liability for damages or injury occurring to any persons or property through or in consequences of any act or omission of anyone associated with the highway/street closure or partial closure by providing an insurance certificate of \$1,000,000.00 naming Honesdale Borough as additional insured.
 3. Consultation prior to submission is REQUIRED with the Honesdale Borough Police Chief.
 4. A map showing the closure and alternate or detour route(s) is enclosed with this request and is submitted 45 days prior to the requested date of closure.
 5. Applicant certifies that at minimum 10 people (volunteers or paid) will serve as Crowd Control during the parade, or as determined by the Chief of Police.
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(Date)

(Authorized Agent for Applicant)

Map of Temporary Road Closing



Project / Parade Name: _____

Project / Parade Date(s): _____

Applicant Official Submitting: _____ **Date:** _____

Police Chief Approval: _____ **Date:** _____

Sent to Council for Approval –Date: _____

Council Official Approval: _____ **Date:** _____