

COMMERCIAL PROPERTY INSPECTION CHECKLIST

Owner's Name: _____ Date: _____
 Business Name/Type: _____
 Address: _____ Inspector: _____
 City: _____ Code/Ordinance: _____



Initial Inspection Y / N			Open Permits Y / N			Sprinklers Required Y / N		
Condemned	Rental	Commercial	Annual	Energize Service Y / N		PPL # _____		
# of Units _____	# of Buildings _____	# of Stories _____		SQ FT _____	Use Group _____			

V VC NA*

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EXTERIOR

- 1 Premises Identification
- 2 Overgrown Vegetation/Debris
- 3 Roof/Walls
- 4 Handrails/Stairs
- 5 Foundation

MECHANICAL

- 25 Combustibles Near of Fuel Burning Appliances
- 26 Shut Off Valve for Gas Lines
- 27 Blow Off Piped to Ground
- 28 Chimney Clean/Free of Debris
- 29 Clearances from Chimney/Vent Terminations

EXIT AND EGRESS

- 6 Exit Doors and Hardware
- 7 Exit Doors/Egress Identified/Clear
- 8 Handrails/Stairs
- 9 Emergency Lighting
- 10 Exit Signs

PLUMBING

- 30 Toilet/Sinks Installed Properly and Operational
- 31 Traps
- 32 Hot/Cold Water Available
- 33 Proper Covers/Screens for Drains
- 34 Pipes Supported

FIRE SYSTEMS

- 11 Sprinkler System Operational/Inspected
- 12 Sprinkler Control Valves Accessible
- 13 Fire Department Connection Accessible
- 14 Extinguishers Accessible/Installed/Inspected
- 15 Smoke/Carbon Monoxide Detectors
- 16 Fire Alarm Installed and Operational
- 17 Kitchen Hood Fire Suppression System
- 18 Kitchen Hood and Duct Clean

ELECTRICAL

- 35 Devices/Panels Covered/Labeled with Clearances
- 36 Minimum Two Receptacles per Room
- 37 GFCI Receptacles within 6 ft. of Sinks
- 38 Wires Fastened
- 39 Grounding Electrodes/Conductors Installed
- 40 Fixtures Installed Properly
- 41 Switched Light per Room

ADA

- 42 Accessible Entrance
- 43 ADA Parking
- 44 ADA Parking Signs
- 45 Tactile Signage at Bathrooms/Exits
- 46 Lever Handles on Doors in Accessible Routes
- 47 Grab Bars in Bathrooms
- 48 Accessible Route to Building Entry

MUST OBTAIN ALL APPLICABLE PERMITS!

Building ☐ Plumbing ☐
 Electrical ☐ Fire ☐
 Mechanical ☐

NO VIOLATIONS FOUND ☐

Notes _____

Signature Owner/Manager: _____ Date: _____

* V – Violation VC – Violation Corrected NA – Not Applicable

Re-Inspection Required in 15 / 30 / 60 days.