

Honesdale Borough Rental Inspection Application

958 Main Street, Honesdale, PA 18431

Phone: 570-253-0731

Fax: 570-362-5968

Fill out ONLY applicable blocks. If unknown, leave blank.

Information provided is for emergency purposes and is confidential.

Date: _____

Owner: _____

Phone: _____

Mailing Address: _____

Property Address: _____

Maximum Occupancy Per Unit: _____

Actual Number of Occupants: _____

Name of Current Tenants with Tenants phone numbers: _____

Number of Tenant Spaces: _____ Is This Building Commercial or Residential? _____

Name of Property Manager: _____

Phone: _____

Emergency Contact: _____

Phone: _____

This inspection is for the following: (please circle one) **RENTAL** **SALE**

*** Fees for occupancy inspections are as follows: Residential Tenant Space (1 or 2 units) -\$ 140 each

Commercial Tenant Space (less than 6,000 sq. ft) -\$200,

Mixed Use : # of Comm: _____ # of Res: _____

(more than 6,000 sq. ft) -\$250

SUBMIT TO: (check or money order also payable to): Honesdale Borough

Knox Box Present? (required for all commercial buildings)

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____ Yes ____ No ____ **Opt-Out Form Attached**

*****Inspection fees must be paid in full PRIOR to scheduling an inspection*****

*****This inspection is required with each change of tenant or biennially as per Honesdale Borough Ordinance*****

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas required for this inspection at any reasonable hour to enforce the provisions of the code(s) applicable to such inspection. I also understand that this inspection is a visual, non invasive inspection only, and therefore hold harmless both Northeast Inspection Consultants (NEIC), and Honesdale Borough for anything that may happen within the property after the inspection.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent